



Statewide SEFA Council

One United Way Drive
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www.sefanys.org

Tom Wickerham
Chair

Pete DeCicco
Vice-Chair

Cornelia Mead
Secretary

Laurelee Dever
Director

Notes from Feb 18, 2016 SEFA Council Call - APPROVED (3/17/16)

Council in Attendance

Tom Wickerham
Pete DeCicco
Matthew Ecker
Bill Ferguson
Nick LaMorte
Furn Lorento
Cornelia Mead
Scott Ray
Caroline Westbrook

Staff

Laurelee Dever

1. Welcome and Call to Order - Tom Wickerham called the meeting to order
2. Approval of Minutes from Jan 21, 2016. Requested to remove notation of people joining the meeting late. Moved by Bill Ferguson, Seconded by Furn Lorento to approve the minutes as amended. Motion carried.
3. Call for Council Nominations:
 - for Chair - Tom Wickerham - Scott moved, Bill seconded
 - Tom nominated Matt Ecker for Vice Chair, seconded
 - Cornelia nominated as Secretary
 - No other nominations from the floor.
 - Slate of officers approved, no opposed.
4. Report from the Chair:
 - March 17th meeting in Albany scheduled - more details to follow, probably at UWGCR region offices.
 - Tom called for agenda items, plan to talk to some key people in Albany in the afternoon session
 - At the present time, don't have items that would require executive session (but that might change)
5. Approval of New Applications: Laurelee distributed list of charities seeking statewide approval. Scott had reviewed and sorted based on AFR and their response to some mandatory questions. Tom asked Scott to highlight those and send the info to Laurelee so we can get appropriate info from those agencies.

Bill Ferguson suggested this process (approving applications and re-certifications) is a function of the council and merits creating a subcommittee to pay closer attention. In the past Suzanne did much of the preliminary review on behalf of the Council. Laurelee is planning on developing a checklist in time for next year's process to help local committees and also the Council in the process of approval. Tom reminded us that the regulations require this review be done by March 7th. Motion by Bill Ferguson that the Chair set up an Applications Review Committee. Seconded.

Tom suggested we have a recommendation by the 10th, with an approval vote by the next meeting on the 17th. Motion carried. None opposed.

Members of the committee - Laurelee on the committee, Scott will serve, Bill Ferguson. Caroline will chair.
6. Report of the Director - Coordinators conference call yesterday, all but two coordinators participated. Some of the topics covered: Re-certifications for 2016 campaign, applications sent out to committees, discussed the website, new tool, easier to update, talked about training.



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Tom announced that Joe Guastella is retiring. Tom commended him for his exemplary role and thanks for all his work over many years for state employees and the SEFA campaign.

Tom reminded us that we had an issue with some regions lacking local committees - Bill asked that Laurelee confirm that there are active committees in all of the SEFA regions.

7. Finance Committee Report - Bill Ferguson

Bill asked for a motion to approve the resolution that had been circulated among Council members. It has been approved by the Finance Committee and recommended for the Council's approval. Bill Ferguson read the proposal aloud.

PROPOSED RESOLUTION
SEFA Statewide Council
February 18, 2016

For the purpose of continuous operation and good management of the SEFA statewide campaign, the statewide FCCM is authorized to bill local campaign areas their first quarter assessment in a timely way. When billed, this first quarter assessment shall not be more than an amount equivalent to their fourth quarter assessment from the previous calendar year. Subsequent quarterly assessments billed to the local campaign areas shall be adjusted appropriately to implement the approved SEFA Council statewide budget, due no later than March 31 each year.

This resolution shall take effect immediately.

Resolution approved as read, none opposed.

Bill also announced the finance committee is meeting on Feb 23rd and plans to present a budget for approval at the March 17th meeting.

Concerns were raised about the transition costs - Bill replied that the finance committee continues to monitor this. Concerns also about campaign results which are down again this year - the impact on the AFR of local committee budgets.

Tom pointed out that the circulated campaign report, showing an overall decrease, was not final, but likely 2015 will be down from 2014.

8. Meeting feedback & Adjournment

Motion to adjourn, seconded and approved.

Meeting adjourned at 2:45 pm

Respectfully submitted, Cornelia Mead, Secretary (with additional notes from Laurelee Dever)