



Statewide SEFA Council

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SEFA Council Meeting (via conference call) October 17, 2019

Attending: Tom Wickerham, Cornelia Mead, Bill Ferguson, Caroline Wickerham, Nick LaMorte, Millie Lucas (alt) (Cherice excused)

1. Approval of July Minutes. Motion by Tom, seconded by Bill, to approve the July 18 minutes as presented. Motion carried.
2. Report from the chair – Tom Wickerham:
 - a. We have had a really tough spring and summer. Campaigns delayed by almost two months.
 - b. Recertification - need to get that opened up for this year, has not yet been done. The regulations say this has to be done by December 31, though our practice has been to try to get this done Nov 30th to allow review.
 - c. We had hoped to change the regulations to enable agencies to simply do an annual "affidavit" but that is not in place yet. Tom W and OGS have worked many hours in revision of Section 335, but this was delayed. It is now with the OGS attorney Paula Hanlon to be drafted in the proper format to move ahead.
 - d. Jim from United Way - they are working on the recertification process. Tom asked the FCCM's if an extension would be appropriate, and they said yes, but the length of the extension will depend on when the link is actually active (UWGCR said they hope next week). Tom suggested we extend until December 31. But this may need to be extended further. They had planned to make changes to the recertification form to improve the format for collection of information, and this make take longer.
 - e. Melissa will connect with Amber who is revising the form, to get status on this, and will get back to the Council about where they are in getting the recertification form ready.
 - f. Further discussion - per Bill, since we are planning to change the recertification process significantly next year, let's leave the form as is, and get it posted as soon as possible for recertification to begin.

- g. Tom decided that we will move ahead assuming the web recertification will be working next week, and we will extend the due date to December 31.
- 3. Financial Report - Bill Ferguson:
 - a. The finance committee convened yesterday and reviewed three invoices: \$10,057.05 July, \$11,167.14 August, and \$7,056.56 for September, total \$28,280.75. As of October 8, the account has sufficient funds to pay all the invoices, so the finance committee recommends payment. Moved by Bill, seconded by Cornelia, motion carried.
 - b. Bill also reminded FCCM's that fourth quarter invoices have been sent out and urged prompt payment; some areas are quite far behind in payment. If we receive all payments, Bill projects that even with the unexpected expenses this year, we should have adequate funds for the remainder of the year.
- 4. Director's report – Melissa
 - a. Printed materials - some areas have received materials, but others have not. Posters are also delayed. Melissa is working to get the status of these.
 - b. Also the search feature is not working on the web site - it has not been updated from last year's list, but they are working on this, and the information has to be updated manually. She also mentioned that the PDF book on the website is up to date, and that is searchable.
- 5. Nick commended Tom and Bill for their hard work under the circumstances, reminding us that we are all volunteers.
- 6. Meeting adjourned at 2:50 pm

(approved 12/19/2019)