

Minutes, June 13, 2011

SEFA Council Meeting
Via teleconference

Council Members (via teleconference): Nick LaMorte, Edith Cooper, Maria Harple, Cornelia Mead, Kathryn Pantaleo, Jessica Wangelin, Furn Lorento, Gary Evans, Wayne Rabideau & Angie Decker

SEFA Director (via teleconference): Suzanne Maloney

Guests (via teleconference): Sandy Mitchell, Joe Guastella, Craig Collie, Lisa Sunday, Kathy Snow, Terry Capuano, Sophie Jouben, Millie Lucas, Marilyn Wilson, Rodney Young, Kristina Barker, Kaytee Warren, Ann Colt, Bill Galvin, Debra Hutchins, Meredith Jones, Cindy Eberhart, & Regina Hendrix.

1. Roll Call, Review Agenda & Approval of the May 19, 2011 Council Meeting Minutes 1:35 PM, roll called by S. Maloney; meeting called to order by N. LaMorte, Agenda is reviewed by N. LaMorte.

N. LaMorte states first order of business – approve minutes from meeting of May 19, 2011. E. Cooper moves to accept minutes, W. Rabideau seconds motion. Discussion Occurred, Terry Capuano asked for correction in spelling of last name. Motion carried, 1 abstention.

2. Statewide SEFA Council RFP

Tabled, N. LaMorte will be in Albany on June 28th if this date is good for the RFP Committee to meet. He has a 10:00 AM meeting with the federations. Nick will email Council about the possibility for an executive council call at noon on June 28th. (Noted that this call never occurred.)

Council Member Meeting Only – Debra expressed concern that the federations will not be included. Nick said that it has been requested by several council members to have an executive session only. Joe G. agreed. Nick has comments & concerns already.

Maria H. asked if Suzanne had worked on letter on Nick's behalf to go out to the Stakeholders? Nick said that he would have the letter ready to go out by the end of the week.

3. Numbering System Issues

Suzanne spoke regarding the numbering system issues. Single Campaign area codes will be required. This will not be for this year's brochures. Gary suggested that he has

connections with some groups that have data base experience. Joe G. gave background from previous group as to how the current numbering system came about & how the numbers were assigned. Example, 999 – Statewide Agencies.

Cornelia asked if Suzanne can write a summary of what the numbering system is.

4. Data Correction/Update Progress

Suzanne said that 9 Campaign areas have sent in their corrections.

5. Recertification

Suzanne said that a temporary employee is working with Sandy putting changes into an updated spread sheet as the council had voted on. No charity will be excluded this year for not recertifying due to problems in entries, etc.

Any changes received before May 15th will be in print. Last update did not have all of the changes that have been sent in because all of the changes have not been inputted yet.

6. Data Base Development

Suzanne-

Draft RFP for Technology

- A. Rockefeller Institute
- B. Center for Technology & Government

Non Paid internship – student will do a multiyear assignment. Data Base & Programming for reports, applications & recertification forms.

7. Governor's Office/Cabinet

Suzanne's attempts made to the Governor's office for loaned associates has been unsuccessful so far & doesn't know if authorization will be granted. Suzanne looking for public relations committee to come up with a design for the poster. Suzanne said that the poster process was easy. Nick will check with Stephen Madarasz, Director of Communications for CSEA to see what input they had last year. Jessica offered to help with the posters. Maria said that the posters are an absolute necessity, others agreed & thought that the DVD's were good if your agency used them. Majority said that the poster were used more than the DVD's.

Furn – Utica said that posters are used in her area.

Suzanne will call Jessica to help with the posters/brochure cover.

8. Old Business

Edith Cooper – New committee member who joined is a retired PEF member.

Earth Share is NYC FCC.

Sandy Mitchell – when will there be a chance to put campaign specific information together for the brochure? Suzanne said that it will be in the Excel format and will be going out soon.

Mille asked about retiree forms & offered to be on the committee.

9. Conclusion

Angie made a motion to adjourn meeting, Edith seconded, motion carried. Nick adjourned meeting at 2:30 PM.

Respectfully Submitted,

Angela S. Decker
Secretary Statewide SEFA Council