

Statewide SEFA Council

Meeting Minutes

Date: Monday, **July 23, 2007** Time: 11:00 A.M.
 Via Conference Call
 Minutes Approved August 6, 2007

Present: Council Members

John Wolf, Region 1;
 Fran Bealo, Region 3;
 Timothy Doolittle, Region 1;
 John Mansfield, Region 6
 Wayne Rabideau, Region 4;
 Roger Rascoe, Region 5
 Christina Tucker, Region 2

Guests:

Amina Anderson – Independent Charities of America
 Pat Forbes, SEFA Director,
 Bill Galvin – Community Health Charities of NY,
 Joe Guastella – SEFA Capital Region,
 Regina Hendrix, – America’s Charities
 Debra Hutchins – Earth Share

Participants identified themselves as they joined the conference call. Minutes were taken by Pat Forbes, SEFA Director.

AGENDA ITEM	ACTION	DISCUSSION NOTES
Welcome and Agenda Review - <i>Pat Forbes</i>	Approved with additions	Welcomed the Council members and guests. She reviewed the planned agenda items (names in parenthesis – Council member/staff requesting agenda item) <ul style="list-style-type: none"> ▪ Approval of the Agenda ▪ Approval / corrections of the June 11, 2007 draft Minutes ▪ Follow up of items from previous meeting ▪ Poster ▪ Pledge Cards for 2007 Campaign ▪ Follow up on meeting with the Governor's staff <ul style="list-style-type: none"> • Management Co-Chairs • Loaned Associates ▪ Follow up on meeting with OGS <ul style="list-style-type: none"> • Regulatory Issues • Poster Agenda items added: <ul style="list-style-type: none"> ▪ Training for Council Members on the Regulations in the Fall ▪ Training for SEFA staff on rules, and on regulations (aimed at newer staff) ▪ Set date/time for next meeting
June 11, 2007 Minutes	Approved as submitted	

AGENDA ITEM	ACTION	DISCUSSION NOTES
Poster for 2007 Campaign		Pat reported that last year's poster will be used for the 2007 campaign. Joe Guastella pointed out that some SEFA's use the poster for the brochure cover and may mistakenly use last year's brochure. It is important to remind people to be careful when distributing brochures to use the one for this year.
Pledge Cards		Pat reported that the local campaigns have received the pledge cards.
<p>Follow up on meeting with the Governor's staff</p> <ul style="list-style-type: none"> • Management Co-Chairs • Loaned Associates 		<p>The Governor's office has not responded to the Council with authorization to recruit Loaned Associates, nor has the Governor named a Management Chair & Co-Chairs. Joe Guastella pointed out that by now we usually have a uniform recruiting letter to all agencies pointing out that SEFA is a state program, when it takes place, and that people assigned are allowed time for their SEFA responsibilities. John Mansfield said that in NYC the ability to recruit LA's & ML's is critical. Concern was expressed over whether or not there would be a campaign at all. Roger Rascoe pointed out that SEFA is authorized in law, even as to when it takes place, and he does not share the concern about whether there would be a campaign, though there could be an impact on how it is carried out. Pat explained that we had reached out to the local SEFA staff to use whatever connections they had to reach out to the Governor, and two major connections emerged and are being acted upon.</p>
<p>Follow up on meeting with OGS</p> <ul style="list-style-type: none"> • Regulatory Issues • Poster 		<p>We received a letter from Commissioner Egan responding to the issues presented at the meeting we had on June 11th. The Commissioner felt there needed to be more experience with the current rules before we should consider revisions. OGS will print and distribute the theme posters this year. John Mansfield would like to talk to Bill Mayer in OGS Counsel's office about the fact that most local SEFA decisions are now made at the State level (in the regs) and that has reduced morale. John would like local SEFA's to have more input.</p>
<p>NEW ITEMS</p> <p>Training on the Regulations for Council Members in the Fall</p>		<p>Council members were asked about their desire for training on the regulations in the fall. It would be led by Susan Hager, and by Bill Mayer of OGS if at all possible. Council members agreed that a refresher is always helpful, and preferred a face-to-face meeting. Pat will develop potential dates.</p>
<p>Training for SEFA Staff on rules, and on regulations</p>		<p>Pat reported that training on the rules and regulations is also planned for local SEFA staff, and will be aimed at newer staff.</p>

Other Discussion		Can't wait 4 weeks for the next meeting, given the current conditions; prefer a sooner meeting.
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<i>Decisions</i>		<i>What</i>
Agenda accepted June 11, 2007 Minutes accepted Next meeting		<ul style="list-style-type: none"> ▪ Accepted with addition of training items ▪ Approved as submitted ▪ Next meeting will be in 2 weeks, on August 6 at 11:00 a.m. and will concentrate on the campaign

<i>Next Steps</i>	<i>Who</i>	<i>What</i>
Training for Council members	Pat	<ul style="list-style-type: none"> ▪ Develop potential dates for training & disseminate information

<i>Agenda Items for the Next Meeting</i>	<i>Who</i>	<i>What</i>
For August 6, 2007 Conference Call		<ul style="list-style-type: none"> ▪ Concentrate on what we need to get campaign moving

<i>Next Meetings</i>		
	Next Meetings	Monday, August 06, 2007 @ 11:00 a.m. Monday, August 20, 2007 @ 11:00 a.m.

Meeting adjourned at 11:45 a.m.

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